



Institute of Environment, Climate and Development Sustainability

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STUDENTS INFORMATION LEADING TO AWARDING OF BASIC TECHNICIAN CERTIFICATE AND ORDINARY DIPLOMA IN THE OFFERED PROGRAMMES FOR THE ACADEMIC YEAR 2022/2023

INTRODUCTION

The Institute of Environment, Climate and Development Sustainability (IECDS), is a specialized Environment and Climate Institute based in Dar es Salaam, Tanzania, aiming at providing technical training in the fields of environment and climate change for development sustainability.

IECDS is the only Environment Training Institute focusing on development sustainability issues at a certificate and diploma level. It aims at generating knowledge at the tertiary level which will enable graduates to apply practical skills and knowledge that foster the needed environmental management, environmental planning, environmental technologies and innovations, green growth, low emission and climate-resilient development pathways in a dynamic growing economy.

IECDS respond to the governments needs to implement its national environmental agenda, including the implementation of the Environmental Management Act Cap 191, using well-educated experts with practical knowledge. IECDS also responds to the international agenda of implementing the Sustainable Development Goal by a better-trained segment of the society in developing countries.

LOCATION

The Institute is located at Bunju B, Kinondoni District, Dar Es Salaam, Tanzania. It is about eight hundred meters from the new Bunju B Market, off Bagamoyo Road.

COURSES DURATION:

The Institute offers both long term and short term courses. The duration of the long term courses is as follows:

- Ordinary Diploma Courses last for three Academic Years for **Form Four Leavers**.
- Ordinary Diploma Courses for **Form Six Leavers** last for two academic years.
- Ordinary Diploma courses for those holding Basic Technician Certificate (NTA Level 4 from IEDS lasts for two academic years.

Ordinary Diploma courses for Technician Certificate holders (**NTA Level 5**) from IEDS last for one academic year.

All academic years are offered in modularized two Semesters.

The short term courses are offered between five days and three months. They are either tailor-made or regularly announced scheduled annual short courses on specific subjects.

STUDENTS APPLICATION AND ENROLLMENT

Application is done directly at the Institute. The application forms are available on the website_and at the Institute premises during office hours. All applicants who meet the required admission qualifications have to apply via this system. The application form costs a non-refundable amount of Tsh. 10,000/= payable through Tigo Pesa **number -0719 195750 (Jonathan Tangwa)** before returning the application form.

The application form should be returned to the IECDS Administrative Secretary at the Institute or can be scanned and sent via email to: admissions@ieds.or.tz with proof of Tigo Pesa for the form.

ENTRY QUALIFICATIONS

NTA Level	Course Title	Qualifications eligibility
Four	(i) Environmental Science and Management	Candidates must have completed and passed "O" Level secondary education with at least 4 (D) passes, one pass from either biology, chemistry, Agriculture, nutrition, geography or physics (but excluding religious subjects) OR NVA Level 3 with at least two passes in science
	(ii) Environmental Health and Safety Management	

		subjects
	(iii) Land Survey	Candidates must have completed and passed "O" Level secondary education with at least 4(D) passes one pass from either Basic mathematics, Physics/Engineering science, Geography, Biology, Chemistry, English language, Agriculture and Nutrition or NVA level 3 with at least two passes in certificate of secondary education Examination including mathematics and physics or Geography
Five	(i) Environmental Science and Management	Candidates must have completed and passed Advanced Level secondary education with at least one Principal Level pass and a subsidiary and one should be Physics, Chemistry, Geography or Biology OR Must have a Basic Certificate in the related field.
	(ii) Environmental Health and Safety Management	
	(iii) Land Survey	
Six	(i) Environmental Science and Management	Candidates must have completed and pass NTA Level 5 from IECDs or any institution as

	(ii) Environmental Health and Safety Management	allowed by NACTE
	(iii) Land Survey	

iv) FEE STRUCTURE AND OTHER PAYMENTS FOR THE FOLLOWING COURSES OFFERED AT IEDS

Fee structure for Environmental Science and Management course

Course NTA Level	Tuition Fees	Students union	Quality Assurance Fee	Identity Card	Caution money	Medical (First Aid)	Book contribution	FPT /special project	NACTVET registration fee	Total
Four	1,000,000	25,000	15,000	20,000	50,000	35,000	50,000	150,000	20,000	1,215,000
Five	1,200,000	25,000	15,000	20,000	50,000	35,000	50,000	150,000	20,000	1,515,000
Six	1,300,000	25,000	15,000	-		35,000	50,000	70,000		1,475,000

Fee structure for Environmental Health and Safety Management

Course NTA Level	Tuition Fees	Students union	Quality Assurance Fee	Identity Card	Caution money	Medical (First Aid)	Book contribution	FPT /special project	NACTVET Registration fee	Total
Four	1,230,000	25,000	15,000	20,000	50,000	35,000	50,000	150,000	20,000	1,620,000
Five	1,300,000	25,000	15,000	20,000	50,000	35,000	50,000	150,000	20,000	1,620,000
Six	1,300,000	25,000	15,000	-	-	35,000	50,000	70,000		1,595,000

Fee structure for Land Survey and Mapping

Course NTA Level	Tuition Fees	Students union	Quality Assurance Fee	Identity Card	Caution money	Medical (First Aid)	Book contribution	FPT /special project	NACTVET Registration fee	Total
Four	1,350,000	25,000	15,000	20,000	50,000	35,000	50,000	150,000	20,000	1,670,000
Five	1,400,000	25,000	15,000	20,000	50,000	35,000	50,000	150,000	20,000	1,720,000
Six	1,450,000	25,000	15,000	-	-	35,000	50,000	70,000		1,695,000

NB: For the Student to be admitted he/she has to pay a total amount Tsh. 500,000/=; the remaining amount to be paid in two installments.

COSTS GIVEN DIRECT TO STUDENTS.

Field Practical Training

Student direct costs: These are costs given directly to students by parents/Guardians/Sponsors as their expenditure during semester fieldwork and/or Industrial practical training for 56 days.

Meals

Parents/Guardians/Sponsors are required to provide at least **Tsh. 5,000/=** per day for meals

Please note the following:

- a) All costs payable to the Institute are strictly non-refundable.
- b) All payments should be paid via Bank Accounts or M-pesa as instructed. No cash will be accepted at the Institute;
- c) Hostels are limited and priority will be given on a first come first serve basis and for those with special needs.

INSTITUTE OF ENVIRONMENT, CLIMATE AND DEVELOPMENT SUSTAINABILITY Tshs.

Account No. 0150205980500 or US\$ (USD) Accounts No. 0250205980500, CRDB Bank.

All students are required to submit a bank pay-in-slip to the finance Unit on arrival for official verification

- a) No student will be admitted to the Institute without full Semester required payments.
- b) The Institute may make changes in the fees structure and amount without notice as it may be deemed appropriate and inform the student accordingly.
- c) No student is allowed to deposit any funds to Institute's Bank account for personal use, as no refunds for any deposited amount not related to the Institute will be made.

STUDENTS' REQUIREMENTS

Students are obliged to bring with them the following: -

- i. Bedsheets and mosquito net (for hostel residents)
- ii. Sports gear

- iii. Mattress 3 'x6'
- iv. Counter books, pens, pencils, rulers and Scientific calculators
- v. Water bucket
- vi. Two (2) reams of photocopy papers, (NOP ATOP) for two Semesters to be submitted to the Admissions Office.
- vii. Laptop –for personal use (discretionary)

SUBSCRIPTIONS TO STUDENT'S ORGANIZATION

Every student is an automatic member of the students' organization and must contribute a membership fee as will be determined by the organization management.

IDENTITY CARD

Each student will be required to have four (4) current passport size photographs (coloured with blue background) for processing the identity card and other official uses. The passport size photographs can be taken at the ICEDS Stationery that is situated at the student's hostel at the cost of Tshs. 3,000 for six photographs. Identity cards will be available immediately after completing registration at the Institute.

ACCOMMODATION FACILITY

This facility is optional for students who want to stay on campus. The Institute provides a room and bed at the cost of **Tsh. 200,000/=** per semester and **400,000/= for the two semesters**. Other items associated with the accommodation are the responsibility of the student/parent/guardian/sponsor. The hostel management is responsible for cleaning the hostel premises (not in the rooms), provision water, electricity and security guards. The Management is not responsible for the safety of personal belongings and students are responsible for cleaning their rooms and the corridors. Students deciding for on-campus stay, after payment, shall have to sign a residential contract, which is available at the Office of the Dean of Students. All payments concerning accommodation have to be paid through **TANZANIA POSTAL BANK (TPB BANK), Account number 026-0000750**

NB: The accommodation facility is optional. Students may opt to stay off-campus.

MEDICAL CAPITATION

The Institute provides basic First Aid for which all students must contribute **Tshs. 35,000/=**

DISCIPLINE

Every student is expected to be exemplary in society, that is good behaviour and maintain self-respect in accordance with the student code of conduct and rules and regulations of the Institute. It is the responsibility of the student to maintain self-discipline and respect for others. A student will be required to download a copy of the Institute rules and regulations as well as a copy of the Institute by-laws when applying for admission. Students are strongly advised to bring and put on all the time attires that are acceptable culturally and socially.

All students will participate in all national events as required by the Ministries responsible including in the activities related to the World Environment Day and the end of the month National Cleaning Day.

DOCUMENTS FOR REGISTRATION

During registration each student must produce the following:

1. Original certificates of your academic qualification (valid examination results, statement of results) and their copies
2. Original birth certificates or affidavit and their copies
3. Valid Health Insurance Membership Card (if available).
4. Four passport sizes with blue background

SERIOUSNESS IN STUDIES

To graduate, a candidate will need to fulfill all academic session requirements and pass all examinations (Continuous assessment and End of semester examinations). Students are advised to familiarize themselves with the guidelines for continuous assessment and end of semester examinations.

Admission to the Institute

All selected students will be contacted for confirmation. For further information, contact the addressed telephone numbers and the e-mail above (see header).

PARTICIPATION IN INTERNATIONAL EVENTS AND EXCHANGE PROGRAMMES

IECDS is the only training Institute accredited to the UN Climate Change Secretariat, Bonn Germany as a non-governmental observer organization and as such students have the opportunity to participate in any climate change events (training seminars, conferences, workshops etc.) organized by the Climate Change Secretariat globally. Interested students are allowed to participate in such events at a shared cost. Students are responsible for their visa costs, tickets and their accommodation and meals at such events whereas the Institute is responsible for the registration costs and costs related to the participation in specific events. The most prominent events where students participate regularly are the twice year climate conferences held in May/June and November/December each year in Bonn, Germany and various parts of the world. Exchange programmes and study tours are also organized regularly outside the country with other partners training Institutes and organizations globally (please see the ICEDS website home page)

Congratulations! I wish you a successful learning experience at IECDS.

Principal